

- MINUTES-General Meeting
- Monday, March 21, 2016
- Briarwood Library
- FINAL

Call to Order: President Erin Thacker called the meeting to order at 6:30pm. Attendance sheet is attached. Quorum present.

Grants (2):

3rd Grade Toymaker Incredibook Assembly and Pioneer workshop: (Christina VanHeuven, Jennet Liljenquist, Lucie Willeman): Toymaker Assembly to replace Pioneer Farms during 3rd Grade Pioneer Days in June. Total cost is \$2200 for the entire assembly, for 103 kids it would cost \$21.36 per kid which is a lot to ask of parents. Agreed that parents can pay \$10 each (\$1030 total) and PTA will fund the difference up to \$1500, to include payment for families unable to pay.

MOTION (by Kelsey Smith) I move that we approve the 3rd Grade Apple Valley Pioneer Days Toymaker Grant for up to \$1500. Seconded by Nicole Morgan; no discussion; vote. **Motion Passes.**

Emergency Supplies: (Laycie Rader): School needs to purchase emergency supplies to have available in case of a natural disaster where students and staff must remain at school for an extended amount of time. Nurse Jerri Shin and Liz Ellis have inventoried all emergency supplies and determined what was needed. List included water, batteries, radios, Search & Rescue equipment, first aid supplies, tarps, etc. Total cost is \$996.76 and half will be paid with school funds. PTA will fund the other half for \$498.38.

MOTION (by Nicole Morgan) I move that we approve the Emergency Supplies Grant for \$498.38. Seconded by Rebekkah Leibowitz; no discussion; vote. **Motion Passes.**

Secretary's Report, Alison Larsson:

- Minutes from the General Meeting on January 11, 2016 were presented and approved as written.

Treasurer's Report, presented by Seung Park:

- Account Balances as of 3/21/15: Checking \$60,049.49 Savings \$15,050.86
- Missoula brought in \$3823, \$1202.78 is profit. There were 197 advance purchase tickets.
- Asked for volunteers for Budget Committee: Volunteers are Laila Collins, Rebekkah Leibowitz, Kristen Slocum, Alison Larsson, Nicole Morgan. Budget Committee will meet to prepare the 2016-17 budget.

President's Report, presented by Erin Thacker:

- Spring Survey results: We received 80 responses from the survey. Many comments and suggestions were made about volunteering, events, communication, etc. Results will be further discussed at board retreat and some changes may be made.
- Council Update:
 - PTA Convention is May 20-22 at Yakima Convention Center. Registration information coming soon.
 - Lake WA School District is hosting "Crafting your Budget: a Workshop", April 20 at 10am at Lake WA Resource Center
 - Back to School Conference tentatively set for August 23
 - Legislative Assembly will be Sept 21-22, 2016 in Olympia
 - Focus Day will be Jan 16, 2017 in Olympia
 - Lunch for the Break for Spring Break- provides lunch for school age children in need. Books are also being collected for distribution at lunches. Drop off is April 6 at Valley Church, 16431 Renton-Issaquah Rd SE, near Jayberry's. Shopping lists and more information at www.lunchforthebreak.com
 - Volunteer opportunity at Pickering Farm growing food for Issaquah Food & Clothing Bank. Tuesdays 10-1pm and 3-6pm
 - Laila Collins received a Golden Acorn Award at Council for Outstanding Service
- Membership Update: We currently have 374 members, which is 79% of our goal

VP Reports:

- Communications, Michelle Splaver
 - Website is being organized and updated.
- Programs, Nicole Morgan
 - Popcorn – It was suggested to have a count in the morning of how many kids will be buying popcorn so that the correct amount of bags are popped and not so much is thrown away. Kelsey Smith will discuss with staff the possibility of counting this along with lunch numbers in the morning.
 - Movie Night – Licensing cost to show movies is a one-time fee per year of \$325-\$373, license lasts from 9/1-8/31. This year we could pay \$167.59 as a pro-rated amount and we could show movies through August 31. This would allow us to have a movie night at the end of April (29th?). Parents would need to stay for the movie, not drop off. To add this to this year's budget, it would be \$167.59 for the cost of prorated license plus water and popcorn expenses for a total of \$225. Drew will talk to the School Age Care Director to see if they already have a license we could use.

MOTION (by Laycie Rader): I move that we increase the current year's budget by \$225 for a movie night in April. Seconded by Rebekkah Leibowitz; no discussion; vote. **Motion Passes.**
 - Book Fair will be in the library this year during the first week of May.
 - Kristen Slocum will be chairing this summer's Kindergarten Welcome Playdates.
- Fundraising, Rebekkah Leibowitz
 - Cookie Dough (Sheryl Petersen): We have received \$14,911 in checks and cash, online sales approx. \$1300, total income approx. \$16,000. Otis Spunkmeyer takes 40% of this, and we also get a 2% bonus and there are some other orders that have come in that have not been entered. Estimated profit will be \$10,500.
 - McTeacher Night (Lynda Maybury):
 - Record year: 4,871 transactions. \$1438 received in tips, should have \$1218 in our portion of profits, for total of \$2656.
 - Suggestions for next year: Schedule McTeacher Night when there are no 2-for-1 promotions going on so we make more money. Donations at the grade level rather than the teacher level worked out well
 - Next year's McTeacher night chair will be Brittany Amandus
 - ISF Luncheon will be on April 28th, lunch will be gluten free. Contact Rebekkah if you would like to attend.
- Family Activities, Danielle Hunter
 - Science Fair kickoff assembly was on March 17. Registration and volunteer opportunities are on the PTA website.
- Volunteers, Kristen Slocum
 - Kindergarten assessments are on Weds March 30 all day until 1:15pm, still need volunteers.

Nominating Committee Report

- The Slate of Candidates: President – Erin Thacker; Secretary – Alison Larsson; Treasurer – Seung Park; Co-VP's of Programs – Nicole Morgan and Tira Will; Co-VP Programs of Art – Michelle Peeples; VP of Fundraising – Jasmine Brothers; VP of Volunteers – Kristen Slocum; VP of Communication – Michelle Splaver; VP of Family Nights – Danielle Hunter
- The vote will be held at the General Meeting on April 25, 2016.

Staff Report (Kelsey Smith):

When using a teacher's classroom for events, please contact that teacher directly so they can put away any items left out. This includes the music room, which is also a classroom.

Principal's Report (Drew Terry):

- There will be 6 kindergarten classes next year, total of 110 kids. 90 have already turned in their packets. All other grades will have 5 classes each for a total of 31 classrooms. School is completely full.
- Portables: Kindergarten and 1st grade will stay inside, the other grades will occupy portables on a downward rotating basis (ex. 4th grade one year, 3rd grade the next) so that students are not in portables 2 years in a row.

- Principal and Assistant Principal positions have been filled at Maple Hills, Cascade Ridge, IVE, Liberty, Skyline, Maywood. Positions are still open at Grand Ridge, IVE, Clark.
- There is a local teacher shortage, district has recruited for teachers in Michigan and Spokane where there are an abundance of teachers.
- 3 or 4 new teachers will be needed next year at Briarwood
- Kindergarten teachers will be required to take a 2 day training class and have a mandatory family connection meeting with parents of each student prior to school starting. They will also need to provide parents with an assessment by October 31 on how kids are doing. Full-day Kindergarten will cost an estimated \$1.8 million for portables, furniture, staff, etc.
- Science Tech: Final information night is Monday March 28 at Cascade Ridge. Forms are due on Monday, April 18th.
- 5th grade FLASH preview: March 29 6pm and April 2 at 9am. Parents must attend one in order to opt out of all or part of the program
- 5th grade Camp Colman parent meeting: Tuesday April 9 at 6pm
- Assessments: Smarter Balance, Science MSP schedule:

Grade 3 English	4/25
Grade 5	5/2
Science Tech	5/9
Grade 4	5/16
Grade 3 Math	5/23 & 24
- Musical Instrument open house at Maywood: March 22.
- 5th Grade Parent Night at Maywood: March 24 at 6:30

Adjourn: Meeting adjourned at 8:05pm

Submitted by:

Alison Larsson
Secretary, Briarwood Elementary PTA 2.6.5